

## **Information for Graduation Candidates Spring 2018**

You have been identified as a potential candidate for Spring 2018 graduation. You will need to stay in touch with your counselor regarding your graduation status.

- **TUESDAY, JANUARY 23** – meeting with potential December graduates during Advisory class. Distribute Balfour packets
- **THURSDAY, FEBRUARY 1 & 8** – Balfour will be here taking orders outside student lounge 11:30 AM – 12:30 PM
- **SATURDAY, FEBRUARY 10** – Balfour order deadline for personalized graduation announcements (online)
- **THURSDAY, APRIL 26 – Mandatory senior/parent meeting** for May graduates 6:00 PM, Endeavor Academy Gym
  - Sign Senior Agreement
  - Collect Graduation Fee - \$40 includes cap/gown/tassel
  - Balfour will be at the meeting to take orders for last minute announcements, class rings, etc.

### **TUESDAY, MAY 15** - Last day for seniors

- Students will pick up check-out sheets in the morning from the registrar in the main office
- The check-out sheet must be taken to all classes on Friday and be signed by each teacher at the END OF CLASS.
- Completed check-out sheets must be returned to counselors on Friday and a CHECKOUT appointment must be made before leaving campus.

### **WEDNESDAY & THURSDAY, MAY 16 & 17** - Graduate candidates will meet individually with counselors to:

- Complete final credit check
- Review 6 word memoirs
- Complete senior survey and any Naviance tasks
- Review name pronunciation and future plans

Continued

**MONDAY, MAY 21 - All candidates are required to attend the graduation practice and senior meeting at 9:00 AM**

- Breakfast for the grads
- Expectations and information
- Graduation practice/Senior parade
- Cap and gown pick-up
- Senior speakers/performers rehearsal

Commencement ceremony is **May 23, 2018** at the **University of Denver, Hamilton Gymnasium** (2240 Buchtel Blvd S, Denver, CO 80210) at **12:00 PM**

- Students must arrive at 11:00 AM
- Bring caps and gowns (gowns should be steamed **NOT** ironed)
- Personal items (including phones) should be left with parents or in the car
- Ceremony will begin promptly at 12:00 PM and conclude around 1:00 PM
- Families can meet graduates after the ceremony by the soccer field bleachers.

Call the **Endeavor Academy Main Office** if you have any questions **720-886-7203**