

Information for Graduation Candidates December 2018

You have been identified as a potential candidate for December 2018 graduation. You will need to stay in touch with your counselor regarding your graduation status.

- **WEDNESDAY, OCTOBER 24:** Meeting with potential December graduates during Advisory class, distribute Balfour packets
- **MONDAY & WEDNESDAY, OCTOBER 29 & 31:**
11:30 AM – 12:30 PM
 - Balfour will be here taking orders for announcements, class rings, etc.
 - Place orders for caps and gowns with Endeavor staff, pay graduation fee - \$40
- **SATURDAY, NOVEMBER 3:** Balfour order deadline for personalized graduation announcements
- **THURSDAY, NOVEMBER 29: Mandatory Student/Parent meeting, 6:00 PM, Endeavor Academy Gym**
 - Sign Senior Agreement
 - Balfour will be at the meeting to take orders for last minute announcements, class rings, etc.
- **FRIDAY, DECEMBER 14 – Graduating seniors last day**
 - Students will pick up check-out sheets in the morning from the Registrar in the main office.
 - The check-out sheet must be taken to all classes on Friday and be signed by each teacher at the END OF CLASS.
 - **Completed check-out sheets must be returned to the Registrar on Friday before you leave campus.** At this time, you will receive your appointment time for your meeting with your counselor on Monday.

➤ **MONDAY, DECEMBER 17** – Senior checkout, graduation candidates will meet individually with counselors to:

- Complete final credit check
- Review 6-word memoirs
- Complete senior survey and any Naviance tasks
- Review name pronunciation and future plans

➤ **TUESDAY, DECEMBER 18** – *Graduation Breakfast & Rehearsal – All candidates are required to attend the graduation practice and senior meeting at 9:15 AM*

- Breakfast for grads (9:15 – 9:45 AM)
- Private meeting with the Principal (9:45 – 10:15 AM)
- Expectations and information (10:15 – 10:45 AM)
- Graduation practice / Senior parade 10:45 – 11:45 AM)
- Cap and gown pick-up (11:45 – 11:55 AM)
- Senior speakers/performers rehearsal (12:00 – 12:30 PM)

➤ **FRIDAY, DECEMBER 21** – Graduation Day, 10 AM, CU Denver South, Wildlife Experience, 10035 S. Peoria St., Lone Tree, CO 80134

- Students must arrive at 9:00 AM
- Bring caps and gown (gowns should be steamed, **NOT** ironed)
- Personal items (including phones) should be left with parents or in the car
- Ceremony will begin promptly at 10:00 AM and conclude around 11:00 AM
- Brief reception in the lobby after the ceremony.

Call the Endeavor Academy Main Office if you have any questions 720-886-7203.